High School Course Repeat

When a student repeats a course, the better of the two marks (letter grades) and corresponding mark points will be calculated on the permanent record. Registrars will run a list of repeated courses each semester (quarterly at RMHS). Counselors will review the list to identify repeated courses and notify registrars to enter "Repeat Forgiven" for courses within the Course History area of the Student Information System for students. Because a complete history of courses must be reflected on the permanent record, the following changes will occur: The lower mark will remain on the transcript, the letter "R" will display to indicate that the course was repeated, and the GPA impact for the "R" course will be removed from the semester GPA and from the GPA Summary on the transcript. A complete history of courses must be reflected in the permanent record. When class space is limited, first priority in student scheduling for course repeats goes to students with a failing mark. Refer to the PSD Administrative Procedure for Course Repeat last revised February 22, 2016.

Example Transcript BEFORE Course Repeat applied

Yr: 2014	Term:	S2	Gr	ade: 1	0
Financial Life Ma	Financial Life Managemen		В	5.00	
Child Developme	Child Development		Α	5.00	
Spanish Level 2	Spanish Level 2 S2		F	0.00	
Pre AP World Lit	Pre AP World Literature S2		B+	5.00	
Geometry S2	Geometry S2		A-	5.00	
Earth Systems S	Earth Systems Science S2		С	5.00	
World Geography and Cult			Α	5.00	
Advisor/Advisee	10 S2		Α	1.00	
	Cred Cr	np: 31.00		GPA: 2	.889

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Yr: 2015	Term: S1	Gra	ade: 11	
Spanish Level 2 S2		C+	5.00	
US Lit and Composition S1			5.00	
Algebra 2 S1		В	5.00	
Chemistry S1		B+	5.00	
Anatomy and Physiology S		A-	5.00	
US History S1		A-	5.00	
Advisor/Advisee	11 S1	A+	1.00	
	Cred Cmp: 31	1.00	GPA: 3.35	5

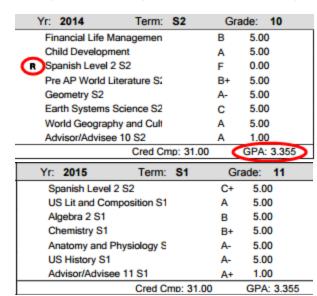
This student earned a mark of **F** in **Spanish Level 2 S2** during the spring semester (2014, S2).

The student repeated the course the following fall semester (2015, S1) earning a mark of **C+**.

The **Semester GPA** and **GPA Summary** (GPAs) on the transcript still reflect the mark of F impact.

R = Repeat Forgiven						
GPA Summary						
Adj Cum GPA	3.457					
Cum GPA	3.457					
5 Point GPA 3.457						
Ranked By						
Adj Cum GPA						

Example Transcript AFTER Course Repeat applied and GPAs updated



Last updated February 22, 2016

The school registrar applies the **Repeat Forgiven** tag (**R**) to the course with the mark of F and runs the update GPA process to recalculate all GPAs.

The **Semester GPA** for the spring semester is updated (from 2.889 to 3.355), as well as the **GPA Summary** for all GPAs (from 3.457 to 3.559).

